

Subject line: Get ready for Typsy!

Hi [insert name],

As part of your professional learning and development in hospitality, we'll be introducing a new product known as **'Typsy'** for you to use.

Using Typsy will help strengthen your knowledge and skills, understand how to do specific processes in your current or future role, and get you career-ready for the hospitality industry. We think you'll love it! You can watch a short video intro of Typsy here <https://info.typsy.com/welcome-to-typsy-usa-tm>

What do I need to do?

1. Accept the email invitation from Typsy, which you should see in your inbox shortly.

Please do not set up your own individual account on the site, as these are not linked to our organization. Only accounts that you set up through our invitation email will be linked with our organization's workspace.

When you receive the email click "Claim account" and follow the steps to set up your account.

2. Completing courses and lessons

Over the next few weeks, we'll be creating learning playlists for you to complete. However, once you've setup your account you're welcome to browse through Typsy's library and complete any lessons or courses that interest you and/or align with careers aspirations.

3. Download the App!

Videos can be watched on the Typsy app on most mobile devices. The app is free to download and can be used in many different languages by changing your settings.

4. Enjoy using Typsy!

Lessons can be watched from the mobile app, as well as via browser on your computer. As much as possible, we just want you to enjoy learning the skills you need to be an awesome hospitality professional. We welcome any feedback that will help us enhance your learning experience.

We think that Typsy is a great resource that will help you thrive so let's all get Typsy trained together!